

GOVT. OF WEST BENGAL

MIDNAPORE HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL

P.O. Midnapore, Dist.- Paschim Medinipur, PIN 721101

Website: www.mhmch.org

Email: mhmch1945@gmail.com

Phone: 03222-275311

Fax: 03222-275311

Ref No: NIT-01 /2018-19 (3rd call)

NOTICE INVITING ELECTRONIC TENDER FOR PURCHASE AND INSTALLATION OF INSTRUMENTS ON ITEM-RATE BASIS FOR MIDNAPORE HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL

(Through Pre-qualification) (Submission of Bid through NIC e- tender portal)

Memo No.- MHMCH/543/2018-19

Dated: 26/10/2018

The Administrator, Midnapore Homoeopathic Medical College & Hospital, P.O. Midnapore, Dist.- Paschim Medinipur, PIN- 721101, invites electronic tender on item-rate basis from Indian or Foreign Manufacturers or their direct Indian Agent/ Indian Distributors/ Indian Counterparts only **towards purchase & installation of Instruments for the Institution.**

1. In the event of e - filling, intending bidder may download the tender documents from the website:<http://wbtenders.gov.in> directly with the help of Digital Signature Certificate & earnest money may be remitted to the office of the Administrator, Midnapore Homoeopathic Medical College & Hospital, P.O. Midnapore , Dist.- Paschim Medinipur, PIN- 721101, through **Demand Draft drawn in favour of Midnapore Homoeopathic Medical College & Hospital, payable at Midnapore**, and also to be documented through e - filling.
2. Scanned copy of Demand Draft should be uploaded for EMD and Original Demand Draft and hard copy of Technical Documents (Statutory & Non - Statutory) along with Technical specification compliance and two copies of catalogue / literature for quoting items should be submitted physically under sealed cover before the last date & time mentioned in NIT.
3. Technical Bid in Technical (Statutory & Non - Statutory) folder and Financial Bid in Financial folder both duly digitally signed are to be submitted concurrently in the website <http://wbtenders.gov.in>.
4. The Technical documents and Financial Bid should be submitted online. The Financial Bid of the prospective Bidder will be considered only if the Technical Documents (Statutory & Non-Statutory) and specification of the Bidder found qualified by the technical Committee of The Midnapore Homoeopathic Medical College & Hospital, P.O. Midnapore, Dist.- Paschim Medinipur, PIN- 721101. The decision of the Technical Committee will be the final and absolute in this respect. The list of the qualified Bidders will be displayed in the website and schedule date & time for opening of Financial Bid also be displayed in the website.
5. Bids shall be remain valid for a period not less than 365 (three sixty five) days after the opening date of Financial Bid.
6. **Important information**

DATE & TIME SCHEDULE OF IMPORTANT EVENTS

Sl. No.	Particulars	Date & Time
1.	Date of uploading of Documents online (Publishing Date)	26/10/2018
2.	Documents download start date (online)	26/10/2018 from 17.00 Hrs
3.	Bid submission Commencement date (online).	26/10/2018 from 17.00 Hrs

Sl.No.	Particulars	Date & Time
4.	Bid submission closing date (online).	10/11/2018 up to 12.00 Hrs
5.	Last date of submission of Original Demand Draft and original print-out (hard copy) of Bid Documents, duly signed by authorized signatory of the bidder in sealed cover, to the Institution.	10/11/2018 up to 13.00 Hrs
6.	Date of Opening Technical Bids in the prescribed web portal (online)	12/11/2018 at 13.00 Hrs.

7. **Earnest Money:-** Earnest money amounting to **Rs.30,000/ - (Rupees Thirty thousands) only** in the shape of **Demand Draft drawn in favour of Midnapore Homoeopathic Medical College & Hospital, P.O. Midnapore, Dist. Paschim Medinipur, PIN 721101, payable at Midnapore, West Bengal** shall invariably be deposited by the intending Bidder physically to the Institution before the last date and time fixed above. Tender Accepting Authority will not be held responsible for late delivery Tender against the submission of Tender. At the time of uploading the Tender, the intending Bidder should also upload a scanned copy of such Demand Draft along with Tender documents. Earnest money will be refunded to the unsuccessful bidders after evaluation of Financial Bid and for successful bidder, Demand draft will be refunded after the bidders deposits 10% of bid amount as "Performance Security" in the form of Bank Guarantee and signing Deed of Contract which will be kept up to the period of warranty.
8. If any of the dates in the calendar /date schedule, given above, is eventually declared by state government as a holiday, or natural calamity prevents holding of any of the events at the place mentioned above in the calendar/schedule, the scheduled event /work will automatically be deferred to the next working day.

Sd/ -
(DR. S.N. SAHA)
ADMINISTRATOR

Memo No. - MHMCH/ 543/2018-19/(5)

Dated: 26/10/2018

Copy Forwarded for information to:-

1. The Executive Director, West Bengal AYUSH Samity
2. The Additional Executive Director, West Bengal AYUSH Samity
3. The Project Manage and Additional Executive Director, West Bengal AYUSH Samity
4. The Financial Advisor, West Bengal AYUSH Samity
5. Copy to the Director of information, Department of Information & Cultural Affairs, Government of West Bengal, Nabanna, Howrah - 711102 with the request to publish an **abridged version** of this Notice Inviting Tender in three newspapers in English, Hindi and Bengali language, respectively.

Sd/-
(DR. S.N. SAHA)
ADMINISTRATOR

GOVT. OF WEST BENGAL
MIDNAPORE HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL
P.O.- Midnapore, Dist. Paschim Medinipur, PIN 721101
Website: www.mhmch.org Email: mhmch1945@gmail.com
Phone: 03222-275311 Fax: 03222-275311

INSTRUCTION TO BIDDERS

General Guidance for e-Tendering:-

Instruction /Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors for participating in e-Tendering.

1. **Registration of Bidder:-**
Any Bidder willing to take part in the process of e-Tendering will have to enroll and register with the Government e-procurement system and they can do so by visiting <http://wbtenders.gov.in> (herein after mentioned as the 'prescribed website' or 'website' or 'e-tender website') and following link on e-tendering site (herein mentioned as 'the prescribed web portal ' or 'web portal' or 'e-tender web portal').
2. **Digital Signature Certificate (DSC):-**
Each bidder is required to obtain Class –II or Class – III Digital Signature Certificate (DSC) for submission of tenders from the approved service providers of the National Informatics Centre (NIC) on payment of requisite amount; the details of which are available at the web site as stated above. The DSC is given as a USB e-Token.
3. The bidder can search and download NIT & Bid Document electronically from the above website once he/she/they log(s) on to the website mentioned in clause using the Digital Signature Certificate. This is the only mode of collection of Tender/Bid Document.
4. **Submission of bids.**
Both Technical bid and Financial Bid, duly digitally signed, are to be submitted concurrently in the 'prescribed website'. All the documents, to be scanned and uploaded in the web portal, must be in English language. The Bids are to be submitted online in the website/web portal in two folders at a time, one each for Technical Bid and Financial Bid, before the prescribed date & time using the Digital Signature Certificate (DSC) .**The documents to be uploaded are to be scanned for viruses and to be duly Digitally Signed.** The documents will get encrypted (transformed into non readable formats).
5. Bidders have to participate in all items (instruments) as mentioned in BOQ.

TECHNICAL PROPOSAL BID: STATUTORY COVER CONTAINING THE FOLLOWING DOCUMENTS:

"BID A": PART- I (SINGLE FILE MULTIPLE PAGES SCANNED)

1.	Scanned Copy of Demand Draft of Rs.30,000/- (Rupees Thirty thousand) only in favour of Midnapore Homoeopathic Medical College & Hospital, P.O.- Midnapore, Dist.- Paschim Medinipur, PIN- 721101, payable at Midnapore as Earnest Money.
2.	Application in the prescribed format given in Annexure I
3.	Self declaration: - The Bidder shall submit documentary proof of eligibility criteria, failing which the tender will be summarily rejected.
4.	Authorization letter of signatory from Company in Annexure II
5.	Copy of agreement between the manufacturer and the Distributor in Annexure III
6.	Confirmation letter for 'After Sale Service' in Annexure IV
7.	Confirmation letter for 'Demonstration Centre for quoted Equipment' in Annexure V
8.	Index of relevant document with page number as per format in Annexure VI
9.	Technical specification of some instruments as per Annexure VII
10.	CHECK LIST in the prescribed format below.
11.	FORM -A
12.	FORM -B
13.	FORM- C

FORMAT FOR CHECK LIST

SL. NO.	ITEMS	PL MARK <input type="checkbox"/>		PAGE NO
		✓		
1	Form: A:-Financial Information.	Yes	No	
2.	Form: - B - Banker's Certificate from a Schedule Bank for Solvency.	Yes	No	
3.	Form:-C: - Affidavit of non conviction affirmed before a Notary Public/ First Class Judicial Magistrate/Executive Magistrate (affidavit sworn after 01.01.2018).	Yes	No	
4	Pre qualification Application submitted in Annexure I.	Yes	No	
5	Annexure II (Authorization letter of signatory from the Company).	Yes	No	
6	Annexure III (Copy of agreement between the manufacturer and the Distributor).	Yes	No	
7	Annexure IV:- Confirmation Letter for "After Sales Service" during the entire period of equipment Lifespan (expected 10 years) from the date of installation and fully equipped Service Centre in Paschim Medinipur/Kolkata. Life Span should be mentioned.	Yes	No	
8	Annexure -V :-Confirmation letter for Demonstration Centre in India if qualified in Technical bid by the Tender Selection Committee of the Institution along with installation chart of the quoted equipment in India.	Yes	No	
9	Annexure VI : Index of relevant document with page number format	Yes	No	
10	Annexure VII : Instruments are quoted as per technical specification	Yes	No	
11	Copy of PAN Card of the authorized signatory.	Yes	No	
12	Attested photocopy of Demand Draft of Rs 30,000/- only in favour of Midnapore Homoeopathic Medical College & Hospital ,P.O.- Midnapore, Dist.- Paschim Medinipur, PIN -721101, payable at Midnapore as Earnest Money.	Yes	No	
13	Last 3 financial years' returns of Income Tax.	Yes	No	
14	Last quarters of last 3 financial years' returns of VAT/CST/GST (whichever is applicable).	Yes	No	
15	Last quarters of last 3 financial years' returns of Service tax.	Yes	No.	

NON-STATUTORY DOCUMENTS/ OTHER IMPORTANT DOCUMENTS

TECHNICAL SPECIFICATIONS OF SPECIAL TYPE EQUIPMENTS

(In provided PDF sheet and should be submitted in that PDF Sheet, otherwise tender will be cancelled.)

BID A: - My Space documents which has to attach with Bid A / Technical Bid. NON-STATUTORY/ MY DOCUMENTS Containing the following documents:

Sl. No.	Category	Category Description
A.	CERTIFICATES	PAN Card of the authorized signatory.
		Professional Tax Registration certificate and current year tax
		GST Registration certificate.
		Service Tax Registration certificate.
B.	COMPANY DETAILS	Valid Trade License/Enlistment with the State Government and /or Local Body having jurisdiction over the area of registered office of the Bidder.
		Registration No. with Registrar of Companies or Deed of Partnership, as the case may be.
		Certificate of country of origin.
C.	CREDENTIAL	Manufacturing License
		Import License (for importers)
		Manufacturer's Guarantee.
		Inspection Certificate.
		List of Purchaser.
		Instruments must be approved by ISO/ CE/ FDA certificate
D.	DECLARATION	Income Tax Returns submitted for the F.Y. 2015-16, 16-17 and 17-18
		VAT/CST Returns (of the last quarter) for the F.Y. 2015-16, 16-17
		GST Returns (of the last quarter) for the F.Y. 2017-18
		Service Tax Returns (of the last quarter) for the F.Y. 2015-16, 16-17 and 17-18
E.	FINANCIAL INFORMATION	P/L & Balance sheet 2015-16.
		P/L & Balance sheet 2016-17.
		P/L & Balance sheet 2017-18

FINANCIAL COVER: BID B

BOQ (Bills of Quantity).

BOQ --INR (in excel sheet).

The Tender Selection Committee of the institution reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.

FORM "A"
FINANCIAL INFORMATION

- I. Financial Analysis- Details to be furnished duly supported by figures in balance sheet/profit & loss account for the last three years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached).

		YEAR	YEAR	YEAR
Sl.	Financial Statement			
A	Gross Annual turnover of the bidder.			

Signature of Chartered Accountant with Seal

Signature of Bidder(s)

FORM "B"
FORM OF BANKER'S CERTIFICATE FROM A BANK
[LETTER HEAD OF BANK]

This is to certify that to the best of our knowledge and information M/s.....
.....of.....
(address), a customer of our bank are/is respectable and can be treated as good for any engagement up to a
limit of Rs. (Rupees.....)
This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Seal of the Bank

(Signature) For the Bank

NOTE:

- (1) Banker's Certificate should be on letter head of the Bank.
- (2) In case of partnership firm, certificate should include names of all partners as recorded with the bank.

FORM "C"

Affidavit of non conviction affirmed before a Notary Public/ First Class Judicial
Magistrate/Executive Magistrate (affidavit sworn after 01.01.2018)

Annexure I

PRE-QUALIFICATION APPLICATION FORMAT

(To be furnished in the Company's official letter pad with full address and contact no etc.)

To

The Administrator

Midnapore Homoeopathic Medical College & Hospital,

P.O.- Midnapore, Dist.- Paschim Medinipur, Pin-721101

SUB: NIT OF E-TENDER NOTICE FOR INVITING PURCHASE & INSTALLATION OF INSTRUMENTS ON ITEM-RATE BASIS FOR MIDNAPORE HOMOEOPATHIC MEDICAL COLLEGE & HOSPITAL, P.O.- MIDNAPORE, DIST.- PASCHIM MEDINIPUR, PIN-721101.

Ref: - NIT-01 / 2018-19 (3rd Call)

Sir,

Having examined the pre-qualification & other documents published in the N.I.T, I /we hereby submit all the necessary information and relevant documents for evaluation:

1. That the application is made by me / us on behalf ofin the capacity of.....duly authorized to submit the offer. The authorization letter from the Company is attached in Annexure II.
2. We accept the terms and conditions as laid down in the NIT mentioned above and declare that we shall abide by it for throughout the tender period.
3. We are offering rate for the following item /items and assured supply to the Midnapore Homoeopathic Medical College & Hospital, Government of West Bengal as per equipment specification)
4. We propose that order and bill should be raised in favour of M/S having its office at (Address with contact no and e mail address).
5. The agreement between the manufacturer and the Distributor & other documents as prescribed is attached in annexure III
6. In the event of being selected, supply will be made within the stipulated period excepting the condition which is beyond our control.
7. We understand that: Tender Selection Committee can amend the scope & value of the contract bid under this tender.
8. Tender Selection Committee reserves the right to reject any application without assigning any reason;
9. Equipments which are quoted by the respective firm concerned/manufacturers:-

Sl. No./ Item no.	Equipment name

Date:-

Signature of applicant including title
and capacity in which application is made.
Contact no:
Tele :
Mobile :
E Mail address

Annexure II

Authorization letter from Company for authorized signatory.

Annexure III

Copy of agreement signed between the Manufacturer and the Distributor.

ANNEXURE IV

Confirmation Letter for "After Sales Service" and "on-site warranty/guarantee" during the entire period of equipment Lifespan (expected 10 years) from the date of installation and fully equipped Service Centre in Kolkata/Paschim Medinipur. Life Span should be mentioned.

Annexure V

Confirmation letter for Demonstration Centre in India if qualified in Technical bid by the Technical Committee of the Institution.

Annexure VI

(Index of relevant document with page number in given format)

S.No.	Document	Page No.
1.	Earnest Money	
2.	Prequalification application - Annexure I	
3.	Self Declaration for eligibility	
4.	Authorization letter of Signatory from Company - Annexure II	
5.	Copy of agreement between the manufacturer and the Distributor in Annexure III	
6.	Confirmation letter for 'After Sale Service' & "On-site warranty/Guarantee" in Annexure IV	
7.	Confirmation letter for 'Demonstration Centre for quoted Equipment' in Annexure V	
8.	Check list	
9.	FORM -A	
10.	FORM -B	
11.	FORM- C	
12.	Pan Card	
13.	Last 3 financial years' returns of Income Tax.	
14.	Last quarters of last 3 financial years' returns of VAT / CST / GST (whichever is applicable).	
15.	Last quarters of last 3 financial years' returns of for Service Tax.	
16.	Professional Tax Registration certificate and current year tax	
17.	GST Registration certificates.	
18.	Service Tax Registration certificate.	
19.	Valid Trade License/Enlistment with the State Government and /or Local Body having jurisdiction over the area of registered office of the Bidder	
20.	Registration No. with Registrar of Companies or Deed of Partnership, as the case may be.	
21.	Certificate of country of origin.	
22.	Manufacturing License	
23.	Import License (for importers)	
24.	Manufacturer's guarantee.	
25.	Inspection certificate.	
26.	List of Purchaser where bidder has supplied.	
27.	List of institute (at least one) where bidder has completed item-rate project of atleast 20 lakhs	
28.	P/L & Balance sheet for last three years.	
29.	Two copies of catalogue	
30.	Life span of the equipment	
31.	Proof of ownership	
32.	Business of Rs. 1.5 crores of medical/surgical equipments in last 3 years	

Annexure- VII

(Technical Specification of Below mentioned instruments)

Sl. No.	Instrument	Technical specification	
01.	Mortuary Cooler with servo stabilizer	Capacity	Two Bodies
		Temperature	For Refrigerator: (-)2°C to 5°C
		Controller	Microprocessor/Micro-controller based temperature controller
		Temperature Display	Digital LED with SV and PV
		Outer	Electrogalvanized steel (G.I. Sheet)
		Inner	Stainless steel (SS-304 Grade)
		Door	Standard hinged door with double gasket seal between the doors.
		Insulation	High grade PUF INSULATED between outer and inner chamber for minimal thermal losses
		Body Trays	Telescopic/Pull out trays made up of SS/GI sheet
		Interior Lighting	Interior fluorescent lighting
		Castors	Castors for minimal effort mobility
		Refrigeration system	Superior and heavy duty air cooled refrigeration system.
		Compressor	CFC FREE ECO FRIENDLY
		Condenser	Highly efficient condenser with automatic condensate evaporating system.
		Evaporator	Internal evaporator system Forced draught
		Refrigerant	Non-CFC/HCFC environmental friendly based on compressor capacity.
		Air Circulation	Forced air circulation to maintain chamber uniformity.
Door Lock	Provided for safety and security of specimen.		
Power Supply	220/230 Volts AC or 430/440 Volts AC, Three Phase Supply		
Servo Stabilizer	4 (KVA)		
02	Foetal Doppler	Light Weight and Portable	
		Large and clear LCD display with back light	
		Sensitivity: Monitors Foetus > 12 Weeks	
		Accurate FHR detection with clear sound	
		Built in loud speaker	
		2.5 Mhz water proof probe	
03	ECG machine with accessories- 12 channel	Simultaneous 12 channel ECG recording with 12 lead simultaneous acquisition	
		5.7 inch high resolution foldable display	
		Built-in ECG parameters measurement and interpretation	
		External archiving devices Supports such as USB drive, flash disk, SD card for virtually unlimited ECG data storage	
		Pace maker detection to ensures recognition of pacing signal artifacts	
		Different print modes include pre-sample, real time sample, period sample and arrhythmia triggered sample	
		Internal Memory to store up to 100 ECG recordings	
		High performance Li-ion rechargeable battery to enables mains independent operations and provides battery use after charging	
		Optional Data transmission to PC	
04	Ophthalmoscope	27 lenses from -35 D to +40 D. Without macula aperture (pinhole). Exclusive continuous brightness control between 100 % and 3 (patent pending) with one-finger operation. No stray light by recessed, multi-coated viewing window to eliminate distractions. Precise one-hand control of the instrument. Ergonomic design for flexibility while examining. Suitable for large as well as small or undilated pupils. Ergonomic design should fit the orbit comfortably, and blocks out ambient light.	
05	Spirometer	FVC, SVC, MVV Tests.	
		Evaluation of 51 vital parameters.	
		Pre & Post medication results	
		Indian predicted equations	
		Data storage capacity for 2500 patients	
		Built in printer to print graphs and measurement values	
		Liquid Crystal Display for graphs and measurement values	
		Mains as well as battery operated	
		Facility to down load data to PC through USB	
		Interpretation	
		COPD Severity	
		Result Table with Predicted, Result achieved, %Predicted, %Improvement	
		Patient demographic (editable) like ID, Name, Age, Weight, Height, Date, smoker classification	
		Machine settings like Doctor Name, Address	
		Overlapped FVC graphs	
		High resolution LCD (320x240 pixels)	
		Printers 3" thermal paper	
PC Mode: On Line Operation, Data Download Facility, Pediatric Incentives, Lung age calculation, Various Report Formats, Indian Predicted Equations, Ethnic Corrections, Data Base			
Review Mode: Review old patients data			
Diagnosis: Screening of high risk individuals (e.g. Smokers), Measuring the effect of disease on pulmonary			

		function, Evaluation of symptoms, signs or abnormal laboratory tests, Pre-operative risk assessment	
		Monitoring: Assessment of therapeutic interventions (e.g. Bronchodilator/ Steroid Therapy for Asthmatics), Collateral effects of diseases affecting lung function(e.g. Obstructive Airways Disease, Interstitial Lung Disease, Congestive Heart Failure).	
		Disability/Impairment Evaluations: Patient assessments in rehab programmes, Risk assessment for insurance evaluations, Assessment of individuals for medico-legal purposes	
06	Micro Plate Reader	Detection method -	Absorbance
		Micro plate Types -	96/48 well plate. Multiple Tests can be done in single plate
		Reading speed	5 sec single wavelength, 10 sec double wavelength
		Wavelength range -	400 - 700nm
		Measurement system -	8 channel optical system
		Light source -	Halogen Tungsten 12V/20W,>2000 hours
		Reading range -	0.000 - 4.000 Abs
		Measurement range -	0.000 - 3.000 Abs
		Photometric Accuracy -	0-0.2 A 0.001 Abs
		Wavelength accuracy -	<2nm
		Repeatability	< 0.3%
		Stability -	<0.005 Abs/10 min
		Linearity -	r > 0.999
		Filters -	405nm, 450nm, 492nm, 630nm,4 free positions for additional filters
		Connection port -	computer interface, USB and PC connection
		Shaking-	Plate shaking speed & time adjustable
Input -	Computer key pad		
Display-	large 9 inches color LCD display		
Lid	Opaque to prevent stray light		
Others	External Jet printer, multiform patient report includes Hospital & Patient information & test results, Multiple curve fitting options, Powerful data management software built into the computer, Built in portable computer, High Speed CPU built in QC; Westguard Multi-rule, automated QC		
07	Microplate Washer	Wash Programme –	upto 100. Adjustable & programmable washing modes
		Wash Cycle -	1 to 99
		Dispensing volume	0 upto 950 ul, adjustable
		bottom collosion protection –	Automatic
		Residual volume per well -	< 1 ul
		Soaking time -	0 to 999 seconds
		Multiple options -	1 x 8 , 1 x 12 ,also 1 or more strips
		Standard bottle set -	2 x 2 L Detergent 1 x 2 L waste, 1 x 2 L distilled water
		Power supply -	220V +/-10%, 50/60Hz
		Temperature -	5 deg C-350 deg C
		Humidity	15-18%
		Wash modes	2 for 8 and 12 well strips
		Others	Automatic bottom detection and collision protection, On board automatic self diagnostic program, Automatic liquid monitoring system

GENERAL TERMS & CONDITION FOR TENDERERS/BIDDERS

1. Indian or Foreign Manufacturers of different Special type Surgical/ Medical Equipments or their direct Indian Agent/ Indian Distributors/ Indian Counterparts only, but in no case their Sub- Agents or Sub-Distributors, are eligible to submit their tender.
2. Bidders other than manufacturers i.e. in case of Indian Agents/ Indian Distributors/ Indian Counterparts must have to submit direct authority letter from their manufacturer. If any firm concern has submitted fake authority letter subsequently the total tender paper of the said firm concern will be treated as cancelled.
3. The tenderer/Bidder is required to submit the hard copies of Bid A as per schedule more clearly described in the time Schedule vide clause 6 of Tender Notice along with Earnest Money Deposit (EMD) in separate packets. Submission of hard copy of Bid A to the Administrator, Midnapore Homoeopathic Medical College & Hospital, P.O. Midnapore, Dist. Paschim Medinipur, PIN-721101 is for reference only while examining the technical bid on line and will not be treated as substitute for on line submission. Submission of hard copy of Bid B is totally prohibited and only be submitted through online through NIC portal.
4. Part shipment will not be allowed.
5. Any service call must have to be attended by the supplier within 24 hours.
6. The System or any part of it must not be out of operation more than 96 hours from the time of intimation to the supplier.
7. Tender /Bidder has to submit 2 copies of catalogue/literature along with equipments or product Technical compliance letter in hard copies packet.
8. **Life Span of the equipment/ apparatus must be mentioned.**
9. **Acceptance of the lowest tender is not obligatory.**
10. **The authority preserves all rights to accept or reject any tender without showing any reason.**
11. Tenderer/Bidder have to submit a non-judicial stamp paper of Rs.50/- where **the Manufacturer/firm concern** must declare that he or she will abide by the terms and condition attached with the tender schedule and give a certificate that the firm has not been blacklisted in the past by a Institution Government/Private or convicted in any criminal case. If the bidder gives a false statement on any of the above information the firm/supplier will not be considered and their tender shall be rejected and the Earnest money/Security deposited shall be forfeited.
12. Violation of above terms & conditions may be the cause of cancellation of the Tender.
13. After installation, non-compliance to any/ all of the above terms and conditions may compel the authority to go for legal action.
14. **Financial Bid (BOQ) will be opened after evaluation of Technical Bid.**
15. In case old tenderer, the bad performance in previous year may be cause of cancellation of tender Bid.
16. Purchase will be made as per requirement.
17. **The Price of the Basic Unit and other accessories as well as optional units needs to be quoted separately**
18. The supply and installation of the equipments must be done on Item-Rate basis.
19. The bidders must supply list of institute (Govt. / Semi Govt. / PSU's) at least one where bidder has completed item-rate project minimum to the tune of Rs. 20 Lakhs.

Sd/-
(DR. S.N. SAHA)
ADMINISTRATOR

SPECIAL TERMS & CONDITION FOR TENDERER / BIDDER:-

- a) Post qualification shall be done in the present bid. Any firm/company can participate in this bid process through Electronic Tender portal of the prescribed website. However only those bidders, who will fulfill the following eligibility and experience criteria, shall be considered for evaluation of technical bid.
- b) The Bidder should have carried out the order of medical/surgical equipment with a total worth not less than **Rs. 1.5 crores** in the last 3 years ending on 31st March 2018. Copy should be uploaded.
- c) The Bidder should produce supporting documents & copies of orders for the medical/surgical equipment.
- d) The Bid should be complete with relevant documents and should confirm to the General and Special Conditions indicated in the bid templates uploaded in the Electronic Tender portal. Incomplete and non-confirming bids will be rejected outright.
- e) The average annual turnover of the bidder in the last three financial years ending on 31.03.2018 should be not less than **Rs. 50 Lakhs**. The bidder should submit his /her financial status in FORM – A, appended below with a certificate issued by Chartered Accountant verifying the annual turnover, In original (hard copy) and shall also upload the scanned copy thereof in the e-tender web portal.
- f) The Bidder should submit Solvency Certificate from a Bank (as per RBI Act.), in FORM-B, in Original for an amount not less than **Rs. 50 Lakhs**, and shall also upload a scanned copy thereof in the e- tender web portal. The Banker should be any of the Scheduled Bank as per RBI Act. The tenderer/Bidder should have been in this business for a period of at least five years in the country in relation to the type of equipment for which the quotations / tenders are being submitted.
- g) A proof of ownership/partnership etc. shall be submitted along with verification of address, telephones and fax numbers.
- h) The tenderer is required to submit the list of organizations where medical instruments has been supplied and installed by the firm in the last two years on item-rate basis along with the Performance Certificate of the tenderer/ bidder from the said organization(s).
- i) The manufacturer may be submitted all the quotations directly or through their authorized agent where applicable provided the manufacturer accepts responsibility for any lapse on the part of the agent and authorization certificate must be enclosed.
- j) **Withdrawal & Cancellation:** - The tendering authority reserves the right to withdraw any item from the tender at any stage. The selection of such item, if already made in favour of any Tenderer, shall be treated as cancelled. The tendering authority reserves the right to reject or accept any tender or part thereof at any stage or to split any tender without assigning any reason Withdrawal of tender or any revision after submission of tender by the Tenderer will not be allowed.
- k) **Evaluation of the tenders:** - During the tender evaluation process, the “Bid A” will be opened first. Those Tenderers who have qualified the essential & other requirements will be identified and only their “Bid B” i.e. financial bid will be opened.

During the scrutiny, if it comes to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice.

The “Bid B” of those Tenderer(s) failing to meet the technical & other requirements of participating in the

tender will not be opened and be rejected. The Tenderer offering the item found suitable and as being as per the tender specifications will only be selected. The Tenderer who have been so identified to have been technically suitable in the context of above will be deemed to have passed the test of essential and other requirement of the quoted item or items.

The "Bid B" (Financial Bids) of only those Tenderer(s) passing the essential and other requirement test will be opened then subject to verification of hard copies of the audited balance sheet and Profit & Loss Accounts of the tenderer for the last three years.

If found suitable in the context of above pre qualification etc, the Tenderer quoting the lowest rate will be considered as successful.

- l) **Rate:-** The price is to be quoted in Indian Rupees only including all taxes and other charges.
- m) **Delivered price:-** The bidder/ tenderer has to give an undertaking that they have not supplied the equipment anywhere earlier in a price lesser than the one quoted here.
- n) **Important Instruction with regard to submission of tender:-** The rate should be quoted in Indian Rupees for a particular brand or model / model no. of the offered item only as mentioned in the appropriate column of the 'Tender Form'. (Alternative offer will not be accepted). The tender shall be cancelled for the quotation of item without its brand name, model, model no. etc.
- o) **GUARANTEE OR WARRANTY PERIOD:** The bidder will undertake that supplies of necessary equipments and spare parts will be made available for all items equipments as per Government order no. HF/O/MERT/1296/4M-09/2006/Pt-I dated 14.11.2008, i.e. the warranty period for 3 (three) years, after expiry of warranty period, the contractor have to enter into CAMCI AMC for further period and this will be renewed upto the end of life span of the offered machines.
"THE TENDERERS MUST QUOTE FOR COMPREHENSIVE ON-SITE WARRANTY OF ENTIRE SYSTEM (INCLUDING ALL SPARES & LABOUR) FROM THE DATE OF COMPLETION OF THE SATISFACTORY INSTALLATION"
- p) **After Sales Services and Maintenance Contract:-** After sales services will be provided by the supplier during and after guarantee period of the equipment. The Bidder must assure the presence of a fully equipped Service Centre in Kolkata/Paschim Medinipur.
- q) **Orders & Supply:-** Orders for the supply of the approved products will be placed with the successful tenderers after the execution of the agreements, and such supply shall have to be made in such installation as may be fixed or spread over the period to be specified in the supply orders to be made in pursuance of the agreements. The successful tenderer will have to supply within the specified time schedule that had been assured at the time of selection as supplier.
- r) **Performance Bank Guarantee:** - The performance bank guarantee will be mandatory for all suppliers and will not be waived in any case. The successful bidders shall be required to furnish the 'Performance Bank Guarantee' @ 10% of base rate per item for which the bidder has been selected as supplier. In these respect it must be noted that the said Bank Guarantee is to be valid for at least since 5 (five) years from the date of deposition of Bank Guarantee.
- s) **Agreement:** - On a tender being accepted, intimation of acceptance will be forwarded to the bidder by the Authority of Midnapore Homoeopathic Medical College & Hospital, P.O. Midnapore, Dist. Paschim Medinipur, PIN 721101. After communication of the same, the bidder will have to execute agreement in the prescribed form with the Authority of Midnapore Homoeopathic Medical College & Hospital, P.O.

Midnapore , Dist. Paschim Medinipur, PIN 721101. This present document and the tender forms filled in by the bidder or copies thereof in so far as they are not inconsistent with these terms & Conditions will be incorporated as part of the agreement.

- t) **Delivery, Installation and Commissioning:** - Delivery of the goods at the purchaser's premises shall be completed by the Supplier in accordance with the terms specified by the purchaser. The installation, testing and commissioning of the proposed system shall be completed in accordance with the order. Supply of the materials as per specification as provided in the tender documents and the catalogue. Supply of the materials within the supplied period as specified in the work orders. In case of distributor, the firm should be direct distributor from the principal's. The sub-distributor authority by distributor will not be accepted at all.
- u) **Penalty Clauses:-** (Penalty for formation of cartel or furnishing of fraudulent/ misleading documents) If during the tender process or at any state during the validity of the tender period, it is found that a bidder has formed a cartel in what so ever form or name to fix up the rates or suppliers to the detriment of the fairness of the tender process, penal measures shall be initiated. Similar penal measures shall also be initiated against those bidders who have submitted false/ misleading/ fraudulent documents or made incorrect declarations. The penal measure will be forfeiture of Earnest Money and black listing of the firm.
- v) **Inspection:-** Before submitting the tender, the intending bidders should thoroughly acquaint themselves with the proposed supply and installation by local inspection of site and make into consideration the site condition and other criterion for effecting smooth supply. No claim whatsoever will be entertained afterwards.
- w) **Training provision:-** The supplier should provide comprehensive training to users on operation of the instrument and application support onsite as per specifications from time to time as per the need.
- x) **Payment Terms:-** Payment will be made as per W.B. Govt. norms after execution of due supply as ordered subject to the Submission of Performance Bank Guarantee and subject to penalty clause and agreement.

Sd/-
(DR. S.N. SAHA)
ADMINISTRATOR